

## **SAFETY INTERVENTION & COMMUNITY ENGAGEMENT SPECIALIST**

### **DEFINITION**

Under Direction and supervision of the Chief of Safety, will serve as the Safety Department community engagement liaison focusing on developing school/community based relationships, and building positive behavioral support systems and safety intervention programs for students, staff, and parents.

### **ESSENTIAL DUTIES**

- Act as a liaison between the Safety Department, community service groups, through city, county, and state department agencies that provide supportive school safety resources.
- Networks with appropriate agency representatives to present a variety of workshops designed to educate the staff, parents, and community on safety awareness, prevention and intervention strategies.
- Works closely with all site administrators to create, implement and maintain effective school safety intervention programs and services for students, staff, and parents.
- Collaborates with various department leaders within a multi-tiered system of support to help develop an equitable, engaging, and positive social emotional connectedness between students, staff, and parents.
- Interfaces with District Advisory Councils for students and parents to establish forums to identify and address school safety concerns.
- Oversees and administers Trainer-of-Trainers Intervention Curriculum for all Safety personnel involved in student behavior and support service programs and frameworks.
- Facilitates the district-wide safety and anti-bullying student awareness presentations.
- Facilitates and organizes student intervention circles and support groups using evidence based behavior intervention strategies.
- Engages, plans, and coordinates with District Education Services to make ongoing improvements to the Public Safety and Law Enforcement Career Pathway.
- Collaborates with District Safety Assessment Team to address and assess on-going concerns and issues directly related to school and student safety.
- Directly assists school site Principals and administrators with on-going developments and improvements to the Comprehensive Safe School Plan components on school climate.
- Participates in special public information events, projects, and educational safety training conferences.
- Administers and gathers safety survey information from students, staff and parents to assist with overall improvements to school climate.
- Serves as an information resource regarding effective safety prevention and intervention strategies.
- Provides training and coordinated leadership for parent safety volunteer programs.
- Performs a variety of staff work in areas of District wide safety.

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Page 2

### **QUALIFICATIONS**

**Knowledge of:** Community services and resources available to students and their families. Aware of social challenges, patterns and demographic makeup of the community; familiar with local community resources and strategies to effectively collaborate them with schools and families.

**Ability to:** Understand, communicate effectively, and be responsive to the needs of children and adults of different cultural and ethnic backgrounds; establish and maintain cooperative working relationships with parents, school staff, and community agencies. Learn and interpret school and district policies, regulations and procedures; Prepare comprehensive reports; Understand and follow oral and written directions; establish and maintain cooperative working relationships in a multi-tasking environment with frequent interruptions; display tact and diplomacy with persons of varied educational, cultural and socio-economic backgrounds; effectively operate a microcomputer and use appropriate application software applications. Assume responsibility and follow district procedures with minimum of supervision. Effectively speak before public groups. Prepare and maintain confidential records. Understand and carry out oral and written instructions. Operate a variety of audio-visual equipment.

### **PHYSICAL DEMANDS**

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions.

- will frequently exert 10 to 50 pounds of force to lift, carry, push, pull or otherwise move objects
- will sit most of the time, but may walk or stand for brief periods of time
- must possess the ability to hear and perceive the nature of sound
- must possess visual acuity and depth perception
- must be capable of providing oral information, both in person and over the telephone
- must possess the manual dexterity to operate business-related equipment and to handle and work with various objects and materials. Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

**Experience:** Three (3) years of successful experience in all of the following areas; experience in public school safety and intervention programs with students, staff, parents and the community, along with successful experience as a campus safety officer in a lead or supervisory capacity in an educational setting is desirable.

**Education:** Verification of a High School diploma, a GED certificate, or a higher degree.

**Professional training desired:** Specialized training or certification in research based social or behavioral intervention strategies.

**Certificate Requirement:** Must satisfactorily complete the POST Level III & II training course. Successful completion of School Security Officer Training Course (SB 1626) and Campus Law Enforcement (P.C. 832(g) or E.C. 38001.5/72330.5). Verification of a current First Aid and CPR certificate issued by the American Red Cross or the American Heart Association is required at time of employment, and must be kept current as a condition of continued employment

**License Requirement:** Possession of a valid California Motor Vehicle Operator's License. Use of a private vehicle or District vehicle is required. Insurability by the District's liability insurance carrier may be required.